Russell Sage College students can see their approved transfer credits in **Self Service - Student Planning.** Go to the **Academics Menu** (left margin) and click on the **Transfer Summary** link. This report is an overview of a student's previous completed college credits with **course grades of C- or higher** (1.70) that are <u>accepted</u> by Sage. Transfer courses are evaluated by the Registrar's Office and are posted to the student's record based on their declared major program upon admission to the College.

• See the **Transfer Credit Policy** information in the **Catalog,** catalog.sage.edu/transfer-of-credit
• Search the **Transferology** database for transfer course equivalencies, www.transferology.com

O F F I C I A L   T R A N S C R I P T S   &   S C O R E   R E P O R T S

To receive transfer credit, an official final transcript is required from each College or University a student has previously enrolled in. Transcripts may be sent through US mail or email directly to Sage. ***Send to:***

US Mail
Russell Sage College
Office of Admission
65 First Street
Troy, NY 12180

Email
The transfer college may ***email*** electronic transcripts directly to Sage:

a d m p r o c e s s i n g @ s a g e . e d u

T R A N S C R I P T   R E Q U E S T   L I N K S

AP score report, apscore.collegeboard.org/scores, (Sage code = 2764); *See AP credit & score information in <u>RSC Catalog</u>

ACC, www.sunyacc.edu/transcript

Cayuga Community College, www.cayuga-cc.edu/students/services/registrar/transcript-requests/

CGCC, www.sunycgcc.edu/wp-content/uploads/forms_publications/registration/official-transcript-request-form.pdf

CLEP score report, clep.collegeboard.org/earn-college-credit/your-score, (Sage code = 2764)

Clinton Community College: www.clinton.edu/registration/transcript.aspx

Cobleskill (SUNY): cobleskill.edu/academics/registrar/request-transcript.aspx

CUNY (College Now), http://www2.cuny.edu/about/administration/offices/registrar/transcripts/

Davis College, davisny.thankyou4caring.org/transcript-request-page

Dutchess Community College, sunydutchess.edu/academics/resources/registrar/transcript-request.html

Finger Lakes Community College, www.flcc.edu/offices/registrar/transcripts.cfm

FMCC, www.fmcc.edu/academics/registrars-office/transcript-requests/

Herkimer Community College, www.herkimer.edu/campus-life/services-and-support/registrars-office/transcripts/

HVCC (CHS), http://www.hvcc.edu/registrar/transcripts.html

IB International Baccalaureate Results: https://candidates.ibo.org/#/

MVCC, mvcc.edu/records-registration/transcripts.php

North Country Community College, www.nccc.edu/wp-content/uploads/2016/05/Rev-Records-Request-2.pdf

Onondaga Community College, sunyocc.edu/transcript-request

Orange Community College, www.sunyorange.edu/academic_services/transcripts.shtml

Potsdam (SUNY), potsdam.edu/about/offices/registrar/transcripts

Schenectady County Community College, sunysccc.edu/Academics/Register-for-Classes/Transcripts.html

Syracuse University (SUPA), http://registrar.syr.edu/students/transcripts/

U-Albany (UHS), albany.edu/registrar/students/transcripts

Ulster Community College, www.sunyulster.edu/academics/forms

World Education Services, WES, www.wes.org/evaluations-and-fees/education/transfer-admissions/

A D D I T I O N A L   N O T E S

⇨ **Completion of 120 credits (minimum) is required for a bachelor's degree.**
⇨ **Official Transcripts are sent to and uploaded by the Admission Office. Courses are evaluated by the Registrar's Office. Approved credits (TR) are posted in Student Planning - Transfer Summary**
⇨ **Sage brings in only the credits that will meet a specific degree requirement (including elective credits needed for graduation).**
⇨ Students starting a new major or career direction may find that not all of their previous college credits are accepted to Sage. Elective credits are general/open credits that help the student achieve 120 total credits required for a bachelor's degree.
⇨ <u>**Important**</u>: course grades from other institutions do not transfer; only the credits do. *Note: for OT and PT graduate admission, transfer grades are used in calculating the graduate admission GPAs.

Q U E S T I O N S

Contact admission@sage.edu **about the status of your transcripts & transfer credits <u>or</u> to find out what is needed.**

• *Recommended*: before contacting Sage Offices with questions about transfer credits, be sure to view your **Transfer Summary** information in your **Student Planning** account first.

a c a d e m i c a d v i s i n g @ s a g e . e d u